STREAMLINING SII REPORT SUBMISSION: STEP-BY-STEP OVERVIEW

SET-UP

Data Extraction: The client extracts a report from their ERP system in Excel format. The file must include the minimum required fields for SII submission. Once validated, this type of report must be used in subsequent steps.

SII Configuration: Map data fields from the Excel report to the required SII format, configuring necessary SII logics to ensure correct submission. Validation from the client is required.

Routine Configuration: Set upload frequency (e.g., daily, Mondays and Thursdays), choose manual or automatic SFTP uploads, and assign responsibilities and warnings.

LIVE

Upload and Submission: Reports are uploaded to our platform, processed, and submitted to the SII through the web application.

Error Handling and Incident Management: The system generates logs and users can create incident tickets. Some errors, such as duplicates in the report or invoices already submitted, can be resolved directly within the application.

CHECK

SII Reconciliation: Compares report for a full period with the data submitted periodically to the SII. Cross-check this information against the client's VAT calculations and the Pre303. This process ensures consistency, accuracy, and compliance between the different data sources.

PLATFORM VAT